



Date of Memo: November 04, 2022  
Current Meeting: November 10, 2022  
Board Meeting: November 17, 2022

**BOARD MEMORANDUM**

**TO:** Indianapolis Public Transportation Corporation (IPTC) Board of Directors  
**THROUGH:** President/CEO Inez P. Evans  
**FROM:** Senior Director of Preventative Maintenance and Facilities Paul Williams  
**SUBJECT:** Consideration and approval of Fuel Management System Contract

---

**ACTION ITEM A – 11**

**RECOMMENDATION:**

In a manner consistent with IPTC contract award standards, it is requested that the Board authorize the President/CEO to enter into a sole source contract with FleetWatch to upgrade the software and equipment for the fuel management system in an amount that is not to exceed \$401,755.

**BACKGROUND:**

FleetWatch has been our fuel management system since 2006. This system supports the consumption and dispensing of all fluids required to maintain our revenue fleet including diesel, coolant, transmission, motor oil, and windshield wash fluids in the fleet service lanes. The system also captures mileage data on these vehicles which is critical for reporting and planning purposes.

FleetWatch has not been fully upgraded since 2009, however, minor upgrades were completed in 2016. The implementation of the upgrade will provide replacement of equipment that is beyond useful life with limited parts availability. The upgrade will also expand fuel/fluid management services beyond the service lane and expand it throughout the maintenance garage into to each service bay. The maintenance area expansion will give IPTC the capability to track fluid consumption more accurately down to the bus level. Another key benefit of this upgrade will be gaining the ability to track mileage for the battery electric buses (BEB). Currently this data is not collected in an automated manner through this system.

**DISCUSSION:**

The fuel management upgrade is needed to remain current with technology changes and functionality requirements. This upgrade will increase the efficiency of fluid dispensing, enhance reporting, and improve overall operational efficiencies. It will provide additional fluid tracking capability at the bus level with the expansion of service into the maintenance area as well as help avoid delays with repairs due parts obsolescence. This upgrade will facilitate centralized fluid and mileage data collection for all revenue vehicles, inclusive of our expanding BEB fleet.

**ALTERNATIVES:**

The Board could choose not to award.

**FISCAL IMPACT:**

This project is included in the approved Capital budget.

**DBE/XBE DECLARATION:**

This procurement is a sole source; therefore, no goals apply to this opportunity.

**STANDING COMMITTEE DISCUSSION/RECOMMENDATION:**

This action will be reviewed by the Finance Committee on November 10, 2022.